**Two Rivers High School**
**National Honor Society**
**Dismissal Appeal Process**

The description below describes the process for requesting an appeal in cases of dismissal from the Two Rivers High School chapter of National Honor Society.

A member of the National Honor Society is expected to maintain his/her academic standing and take an active role in service and leadership to his/her school and community. Any member who falls below the standards of scholarship, service, leadership, or character may be considered for discipline or dismissal as outlined in Article VII of the Chapter Bylaws.

A dismissed member or their parent may appeal the decision of the National Honor Society Faculty Council to dismiss a student from their membership based on one of the following reasons only: adequacy and fairness of the Faculty Council procedures. The principal makes the final determination regarding the application of the "adequacy and fairness" and this decision will be based on an investigation of the concerns. The National Council and NASSP do not have the authority to hear or make any decision regarding appeals in dismissal cases (Article X, Section 7, NHS Handbook, 18th Ed., NASSP).

**Filing a Formal Appeal**
      a.  All appeals are heard by the building principal (or their designee).
      b.  Upon receipt of the decision to dismiss a member from NHS the dismissed member or their parent may make a written appeal to the building principal. The appeal must be made in written form and received by the principal within one week of the notice to dismiss the member.
      c.  The building principal will hear the appeal, investigate the concerns presented, and notify the appellee of their decision in written form within two weeks of the date of the appeal. However, there may be extenuating circumstances which require more time for the investigation of the appeal. If more time is needed, the principal will notify the appellee in written form and give an estimated date for their notice of decision.
      d.  The decision of the building principal is final.